

# AUTOMATIC PAYMENT

## THE FAST AND EASY WAY TO PAY YOUR TELEPHONE BILL

**What is it?** Funds are transferred electronically from one bank account to another. To pay your telephone/Internet bill, funds will be debited from your checking or savings account and credited to a Sharon Telephone Company account on the 10<sup>th</sup> of each month.

**Why should I use it?** This is the most convenient way possible to pay your telephone/Internet bill each month. You never have to remember to pay the bill, mail the bill or drop it off. This will be done automatically on the 10<sup>th</sup> of each month.

**Will I get a monthly statement?** Yes, you will continue to receive a telephone/Internet statement each month as you currently do. This is how you will know how much to deduct from your checking or savings account each month.

**How do I sign up?** Simply return the lower portion of this form along with a voided check for checking or a deposit slip for savings account to Sharon Telephone Company.

**How much is it?** It's a FREE service.

## AUTOMATIC PAYMENT AUTHORIZATION AGREEMENT

ATTACH A VOIDED CHECK FOR CHECKING OR A DEPOSIT SLIP FOR SAVINGS ACCOUNT & RETURN WITH YOUR PAYMENT

I hereby authorize Sharon Telephone Company to initiate debit entries to my (our) checking or savings account and the financial institution named on the attached voided check for checking or deposit slip for savings account. This authority is to remain in full force and effect until Sharon Telephone Company has received written notification from me and/or us, of its termination in such time and in such manner as to afford Sharon Telephone Company and financial institution at such time as to afford financial institution a reasonable opportunity to act on it prior to charging your account.

### Please Print

Customer Name \_\_\_\_\_ Date \_\_\_\_\_

Telephone Number (as shown on upper right hand corner of bill): \_\_\_\_\_

### Bank Account Information:

Bank Name: \_\_\_\_\_

Select the Account you want funds withdrawn from: Checking \_\_\_\_\_ Savings \_\_\_\_\_ (Check One)

Routing Number: \_\_\_\_\_

Checking Account Number: \_\_\_\_\_ or Savings Account Number: \_\_\_\_\_

Signature \_\_\_\_\_